

**PRESENT:** Supervisor Dennis Brochey; Councilmembers Bax, Conrad, Marra and Winkley; Town Attorneys Davis and Seaman; WWTP Chief Oper. Ritter; Building Inspector Masters, Highway Superintendent Janese; Town Engineer Britton; Finance Officer Kloosterman; Internal Claims Auditor Johnson; 2 Press; 7 Residents and Clerk Donna Garfinkel

The Supervisor opened the meeting, followed by the Pledge of Allegiance and a moment of silent reflection.

#### AGENDA APPROVAL

Additions - Brochey – I-190 Project Agreement

**Bax MOVED to approve agenda as amended, Seconded by Conrad and Carried 5 – 0.**

#### APPROVAL OF ABSTRACT

**Bax MOVED approval of the Regular Abstract of Claims numbered 791 to 1232 and recommend payment in the amount of \$1,346,373.37, with a Post Audit of \$198,933.14, Seconded by Marra and Carried 5 – 0.**

#### APPROVAL OF POST AUDIT

**Bax MOVED approval of Post Audit payment to Key Bank - \$1,596.00 and Ford Motor Credit Co., LLC - \$34,069.78, Seconded by Conrad and Carried 5 – 0.**

#### TOWN BOARD LIAISON UPDATE

**Bax MOVED Councilman Conrad to be Board Liaison to the following: Cable Commission, Lighting Advisory Board, Personnel Committee, Planning Board and Risk Management, Seconded by Marra and Carried 5 – 0.**

#### BUDGET TRANSFER

Finance Officer Kloosterman submitted a memo outlining the payment to Town Grant Writer Bernie Rotella. In 2013, he was paid \$900/month, and 2% commission of grants received. This is what was budgeted for in 2014. Kloosterman understands that Rotella will be paid \$1,000/month, based on him not receiving a percentage of each grant. If this is the case, the budget needs to be amended.

Kloosterman wants to make any needed changes to the budget at the time of the change. It is difficult to recoup these at the end of the year.

Seaman asked if Rotella has a contract. Winkley said he is appointed as the Town Grant Writer at the Reorganization meeting. Seaman said a contract should exist.

Bax asked that this be addressed at the next meeting, giving Brochey an opportunity to speak to Rotella.

Kloosterman asked to address a Highway encumbrance. At the December 27, 2013 Board meeting, a motion was made to allow the Highway Dept. to purchase a chipper for approximately \$41,000. Funds were to come from Capital Account H-91, which had to do with the bonding done last year. There is only \$9,000 in the account at this point. According to Highway Superintendent Janese, this was to be an encumbrance from the Equipment line from 2013, to be paid in 2014. A motion is needed to properly adjust this so the chipper can be paid for.

Janese said at the time of purchase, he was aware of the fact with that with the dump truck and salt truck cost, the money for the chipper should have come out of the DB Fund, where there was \$50,000 for equipment. Somehow it got mixed up. Janese did submit an encumbrance to the Deputy Supervisor last year.

Kloosterman said \$4,000 was spent out of the DB line item. This is something that needs to be finalized before the Audit is done by Brown and Company. This would be to encumber the prior year balance. Kloosterman said the actual purchase was approved, but Kloosterman wants to make sure the encumbrance is o.k.; he will give to Brown and Company. It will fall back into 2013 as an expense in 2013.

#### REQUEST EXECUTIVE SESSION

**Winkley MOVED to enter into Executive Session at the end of meeting to discuss Personnel and Contract issues, Seconded by Bax and Carried 5 – 0.**

#### ARTPARK UPDATE

Brochey said recently the Village of Lewiston had to increase Village taxes in the amount of .14/\$1,000 assessed value. For an average home in the Village, of an assessed value of \$150,000, taxes will increase \$21.00/year. This is a total tax added to the Village of about \$24,000. The Village also made severe cuts in their budget to the tune of \$20,000, just so the tax increase wasn't any higher. Brochey commends them on this.

Brochey met with the Village Mayor, some trustees and representatives from Artpark. Mayor Collesano presented Artpark with an estimate of what it cost the Village every year to pay Village employees to assist with Artpark concerts. The total was \$9,500. The Village is responsible for paying just over 19% of the Town's cost for Police services for Artpark.

The Town police cost for Artpark, for 17 concerts is approximately \$65,000/year. The Village cost to the taxpayers is \$12,350/year. You add \$9,500 to \$12,350, it totals \$21,850. That's \$2,150 shy of what the Village had to increase their taxes.

Brochey said the Town, including Sanborn, Colonial Village and parts of Ransomville has been paying for policing of Artpark concerts for the last 11-years. On top of that the past administration has been giving them \$120,000/year in Modern tipping fees. The Town has the right to keep the tipping fees and use for Town purposes. The cost to the Town for police service, plus the Modern tipping fees, is estimated to be \$1.8 million. The Town has helped Artpark get on its feet long enough and it is time to take care of the Town's needs.

The Town has a Senior van with over 171,000 miles. The Senior Center has a leaky roof and no air conditioning. The sewer dept. building needs a new roof. All the electronic water meter heads are now two years behind their life expectancy. Roads through out the town need repaving and a new larger water line is needed in front of the Lewiston-Porter School complex. These needs could cost approximately \$3 million. Brochey feels the Town is over-bonded at \$14.4 million, so he is trying to put a stop at going for more.

As great as Artpark has been for many years, the Town needs to stop now and take care of Lewiston. Keeping the Modern tipping fees would a tremendous start.

Brochey is also asking for Board approval to lower the discount residents are receiving on their water bills. Presently the Town discounts residents \$20.00/per billing period. Brochey is requesting this be changed to \$14.90. In the Village, for a three month billing period, its \$30.00/per billing period. Brochey requests the Village discount be decreased to \$22.35. This change would give the Town approximately \$150,000/year and would help with the cost of the new electronic meter heads for the entire Town and Village of Lewiston.

With Modern tipping fees and the water discount, it could bring the Town nearly \$270,000/year. After five years that would amount to \$1.2 million.

These are two of Brochey's plans as part of a five year protection to bring the Town and Village into better financial and structural shape. Finance Officer Kloosterman has other plans in the works and grants will be sought. Brochey invites any Board member to comment.

Winkley said the true cost is \$42,000 for the Police dept. Winkley does not know where Brochey is getting \$65,000 from. It is 6 hours on Tuesday, and they don't do every single Wednesday. If the true numbers are going to be told, the true numbers should be told. Winkley

figured the rate at the top rate pay of every officer, top pay of part-time officers, and 40% for benefits, times the number of officers working, it is \$42,000.

Finance Officer Kloosterman said he calculated the figures he got from Police Chief Salada and the Police Clerk Rizzo.

Winkley said he did this for a living. Winkley has been asking since January to come in and talk about it. Dollar amounts have changed for gas and benefits a couple times. Winkley said just figure out the true cost, that is all Artpark has been asking for, then they will pay. The Town has not been giving them the true cost.

Brochey has to believe what the Finance Officer is saying.

Winkley said if the Town was going to stop Artpark from getting their money, the Town should have told them in January. They're already well into their season of committing to the shows. This money goes toward the children's programs.

Brochey understands how Winkley feels because he is on the Board of Directors. Winkley said he resigned from the Board. Brochey is sure Winkley still has Artpark in his heart, just like he has Lewiston in his heart.

Conrad questioned that if Artpark is given the right numbers they would come forward with some funding for the Town. Winkley said yes, they have been asking since January.

Bax said if the figures can be justified, one amount or the other, they should be provided to Artpark. Bax asked if the final figures can be worked out, maybe by the next meeting, this can be approved.

Winkley wants accurate numbers. Brochey request Winkley work with Kloosterman. Winkley said yes.

**Bax MOVED to table any decisions on the water-bill energy credit until the April Board meeting, Seconded by Conrad**

Marra said Town residents discount was decreased on this billing cycle. Brochey had discussed this with the department but did not give them the ok to lower it.

**Carried 5 – 0.**

**WPCC HIRE – TRAINEE**

After extensive interviewing for the opening at the plant, Ritter has made his choice and asks the Board for approval.

**Bax MOVED to hire Peter Fortino for the position of Waste Water Treatment Plant Operator Trainee, Seconded by Conrad and Carried 5 – 0.**

**DRAINAGE REQUEST**

Ronald Becken – 2585 Upper Mountain Road – has requested ditches be cleaned on Swann Road. Bax believes it needs to be determined if it is town property.

Highway Superintendent Janese said it is a piece of agricultural land. Janese wants to make sure, for the Boards benefit, that this work meets the standard of being a general benefit to the Town. That is the response of the Controller's office. Janese is trying to follow the Towns response to the Controller's report of 2011, which states, Janese would have to get approval by resolution. The person responsible for the implantation of policy is the Highway Superintendent. This would not fall under drainage, but it is also private property. Janese would appreciate the input of the Town Board. This is not a small job. It is several miles of an overgrown wide drainage ditch.

Bax believes, after what Janese said, it has to be a general benefit to the Town, on private land. Not that this project is a general benefit, the Board needs to make that determination for each project.

Janese has offered to take any or all Board members to look at the properties.

Attorney Seaman believes Masters has drawings/maps of where the Town has easements to go on property to clear ditches. There are ditches that are designated as part of the Town's drainage system. Once this is in place, Janese will know, and won't have to come to the Board every time one of the designated sections of the ditches needs to be cleared. It would just become a routine thing.

Janese said some that are part of the drainage system, yes, he would clean; but this specific request is not. Winkley asked if any of the right-of-way intersections on the Becken farm are having problems. Janese does not believe so.

Janese said he has combined the Highway and Drainage depts., it worked out very well. About 17 – 18 years ago there was a staff of 21 people, with 3 employees to do nothing but off-road drainage. Today there is not the staffing level to maintain this. For Janese to do the Becken project, it could take three months with a couple guys.

#### ZONING BOARD OF APPEALS APPOINTMENTS

**Bax MOVED to appoint Anita Muzzi – Active member and Bill Geiben - Alternate, to the Zoning Board of Appeals, Seconded by Winkley and Carried 5 – 0.**

It was questioned if the second alternate will be appointed. Attorney Seaman says the local law states “an alternate”. Masters said the Zoning Board has always had two alternates.

**Bax MOVED to appoint Mark Sarro as Chairman of the Zoning Board of Appeals, Seconded by Winkley and Carried 5 – 0.**

#### CALL PUBLIC HEARING – Amend Subdivision (A) Section 360-160 – Planning Board

The proposed changes read as follows:

A. Establishment. A Planning Board is hereby established which shall consist of seven members appointed by the Town Board, none of whom shall hold any other public office in the Town or be members of the Town Board. The Town Board shall appoint one member as Chairperson. Terms of membership shall be seven years. Members of the Planning Board, appointed in accordance with the provisions of this chapter then in effect and in office when the chapter takes effect, shall continue to serve for the balance of the terms for which they were originally appointed. The Town Board shall have the power to remove any Planning Board member for non-compliance with minimum requirements relating to meeting attendance and training required pursuant New York State Town Law 271.

**Conrad MOVED to hold a Public Hearing on April 28, 2014 at 5:45 pm, for the Planning Board Town Code amended, Seconded by Bax and Carried 5 – 0.**

#### SUBDIVISION SIGN APPROVAL

Request from David Giusiana for a subdivision sign located on Ridge Road. Conrad asks that the sign dimensions be documented correctly. Paperwork submitted has the sign being 76 inches by 2 inches. It is believed the sign will be 76 feet by 2 feet.

**Conrad MOVED to approve the subdivision sign to be located on Ridge Road, SBL# 102.10-1-29.1 for Vista North, Seconded by Winkley and Carried 5 – 0.**

#### ONE-LOT SUBDIVISION APPROVAL

Request from David Dauphine for a one-lot subdivision on the west side of Calkins Road. A representative from McIntyre Landscaping was present. Dauphine hired McIntyre to create the

subdivision map. Dauphine has been trying to sell the property since 2009. In 2010, FEMA came along and added flood-zone to the entire lot, creating a hardship for Dauphine. It was then suggested to sell off a piece of the property to try and recoup some of his losses. This piece of property is not within the flood-zone. There is still buildable area in the remaining land.

**Conrad MOVED approval of the one-lot subdivision on Calkins Road, SBL# 73.00-1-5, Seconded by Marra and Carried 5 – 0.**

#### POLICY MANUAL CHANGE – HOURS OF OPERATION

After several discussions with Department Heads it has been determined additional hours of operation at Town Hall, on the second and fourth Monday of each month would be a great benefit to residents to conduct their Town business. Employees working these hours will adjust their present work week hours accordingly. Hours worked will not increase; therefore not putting any burden on the budget. Acting Town Clerk is requesting the following change to the Policy Manual.

#### **Suggested change:**

#### **500 OPERATIONAL POLICIES**

#### **501 Department Hours**

**Normal Hours of Operation** – The Town Board will establish the beginning and ending times of normal operation. **The Town Board may from time to time establish additional hours of operation to accommodate residents.** An employee's Department Head will establish the employee's scheduled hours of work, which may differ from the normal hours of operation depending upon the particular needs and requirements of the department. An employee who is a member of a collective bargaining unit should refer to the collective bargaining agreement on the subject of hours of work.

**Conrad MOVED to approve the changes to the Policy Manual to include: The Town Board may from time to time establish additional hours of operation to accommodate residents, Seconded by Marra and Carried 5 – 0.**

#### SEASONAL HIRE – PARKS/RECREATION APPROVAL

These hires will be part-time.

**Marra MOVED to approve the following hires: Abdelatif, Isam - \$9.50; Bajor, Keith - \$12.00; Brundage, Matthew - \$9.00; Eoute, Jacob - \$8.25; James, Taylor - \$9.25; Kennedy, Thomas - \$10.25; Langer, Joseph - \$8.25; Lasky, Ryan - \$8.25; LePage, Janeanne - \$10.50; Ullly, Ryan - \$8.25; Mokhiber, Michael - \$8.25; Quaranto, Andrew - \$10.25; Rizzo, Jacob - \$8.25; SanGiacomo, Rachel - \$8.25; Schiavi, Matthew - \$8.25; Scirto, Joe - \$8.25; Torrie, Karen - \$10.75; Tracy, Derek - \$15.00; Volpe, Michael - \$9.50, Waterstram, Tracie - \$10.00; Waugaman, Anastasia - \$9.25; Willard, Jordan - \$8.25; and Ziobrowski, Glenn - \$14.00, Seconded by Winkley and Carried 5 – 0.**

#### APPROVAL OF NWAA LACROSSE

Niagara Wheatfield Amateur Athletics (NWAA) is requesting to use Colonial Village Park for practice. They will use just the grass, no equipment. Required insurance is on file in the Recreation Department.

**Marra MOVED to allow the NWAA to use Colonial Village Park for practice for their lacrosse program, Seconded by Conrad and Carried 5 – 0.**

#### GREENSPACE MAINTENANCE

Recreation Director/Parks Superintendent Dashineau submitted a proposed Greenspace Tree Maintenance Policy. Greenspace is an area in developments where the developer has given the Town the land to maintain as part of their obligation for recreation fees. They generally border private property. Attorneys asked to review and report back at the April 28, 2014 Board meeting.

Seaman said, for now if there is a tree that is posing a danger to someone and it is on Town owned property, it needs to be taken care of.

#### U.S. FISH & WILDLIFE FISH MIGRATION

**Marra MOVED to approve permission for the U.S. Fish and Wildlife Service to use Joseph Davis Park on May 24, 2014, Seconded by Bax and Carried 5 – 0.**

#### FEE SCHEDULE APPROVAL

Marra would like to look into a fee schedule for the use of the parks. There is a fee to use the baseball diamonds. Dashineau and Marra would like to charge for use of the park for a fund-raiser. Presently no fee is charged for the park and portions of the park are closed to public use during these events.

**Marra MOVED to approve permission for the Niagara University ROTC to use the Disc Golf Course on May 24, 2014 for their fund-raiser, Seconded by Bax and Carried 5 – 0.**

#### VARIOUS BUILDING / ENGINEERING ITEMS

Marra spoke with Lannon and Masters regarding engineering services on projects. It is unclear if the Board authorized the Engineer to work under the guidance of Building Inspector Masters with the fee not to exceed \$25,000.

**Marra MOVED to authorize the Town Engineer to undertake various unfinished projects and bill at contract rates, under the supervision of Building Inspector Masters, not to exceed \$25,000 billing. Seconded by Bax and Carried 5 – 0.**

Masters is asking for authorization to allow the Town Attorney to enter into negotiations with Niagara University regarding University Drive ownership.

Davis updated the Board. Niagara University has built onto Town property. This was just a historical mistake that neither party knew. An updated survey has been done and this is the best evidence as to where the property lines are. The proposed solution could be that Niagara University takes the property and remove the potential Town liability. There is another piece of property at the other end of Niagara University that the Town wants to be able to maintain.

**Marra MOVED to authorize Attorney Davis to enter into negotiations with Niagara University regarding University Drive ownership, Seconded by Winkley and Carried 5 – 0.**

There is a restroom located across from the Senior Center (Greenway project) that is not complete. Water supply and a sewer hook-up needs to be installed in order to complete this project. Ritter and Masters to look into this.

**Marra MOVED to authorize the Water and Sewer Depts. to prepare an estimate to supply water and sewer to the restroom on Lower River Road, Seconded by Bax and Carried 5 – 0.**

Marra asked Engineer Britton if Lannon was able to find funding through SERTA for the roof at the Senior Center. Britton said not necessarily for the roof, but the HVAC work. Britton said based on the inspection done, the roof is in bad shape. The insulation fibers are soaked; therefore, it needs to be replaced. There are four HVAC units on the roof and three out of the four needs to be replaced. It is suggested the HVAC and roof be done at the same time.

Marra spoke in regards to the Town budget. Marra is happy to see Pat Brown here at Town Hall. Every year Mr. Brown comes before the Board and discusses his report. Like many municipalities there are some concerns. Each of these years the Town has received an unqualified fiscal recommendation with expenditures in line, and reserves above required State limits. Mr. Brown said 2013 was a good year and looks o.k. so far.

For these reasons Marra finds the editorials in the local newspapers by Supervisor Brochey to be inflammatory, misleading and at best, political. Two things mentioned about Town finances are

that Lewiston has \$6 million in new debt over the last two years. When looked at closer the dollars can be accounted for as \$3.4 million for the Waste Water Treatment Plant. This includes four (4) communities. The plant is 40 years old. The WWTP has a healthy fund balance. There are the Sanborn sewers at \$772,000. This will be paid by the people in that sewer district.

There is the Highway bond for \$1.7 million, to pay for two (2) snowplows. The PRV pits on Cliff Street and Dickersonville Road. If this was not done there would be no water. If not bonded the alternative would have been a highway tax.

Marra read the fund balances from last year. The A-Fund, which is Town/Village, is \$1.2 million, B-Fund, which is Town outside of Village, is \$1.1 million, Highway is \$400,000, and Master-Sewer Improvement is \$2.34 million.

To suggest that these were frivolous expenditures and the Town was not in the position to borrow this money, when you look at what the money was spent on it, it's not irresponsible.

Marra asks for all this political rhetoric to come to an end, and have more communication between the Supervisor and the Councilmen. The best interest of Lewiston is to make paramount.

Brochey said his concern is to not take out anymore bonds for projects, and work on getting the revenue now, and pay for things Lewiston can afford.

Marra agrees, he doesn't want to bond either.

Conrad agrees also, but it is best to discuss in the meetings and leave it out of the paper.

#### CONTRACT EXTENSION – Sanborn Volunteer Fire Company Band

At the Town Re-organization meeting the Board designates a Town Band. Town budgeted \$5,000 for 2014. They are requesting an extension of five (5) years at the same rate of \$5,000/year.

**Bax MOVED to forward to the Town Attorney for review, Seconded by Winkley and Carried 5 – 0.**

#### CONTRACT UPDATE – Ransomville Fire District

Seaman said a Fire contract has to have a Public Hearing.

**Winkley MOVED to hold a Public Hearing for the Ransomville Fire District contract on April 28, 2014 at 5:30 pm, Seconded by Marra and Carried 5 – 0.**

Seaman asked if the Board wants the contract term to be 5 years. Winkley said others are 4 years. Johnson said there is only 1 year left on the contract so he suggested just one for now and have all fire companies be at the same expiration date.

#### ADDITION TO UPPER MOUNTAIN FIRE COMPANY ROSTER

**Winkley MOVED to add the following to the Upper Mountain Fire Company roster: Sitek, Ian; Leffler, Samuel and Penque, McKenzie, Seconded by Marra and Carried 5 – 0.**

#### CALL FOR PUBLIC HEARING – Fire Prevention Code

**Winkley MOVED to hold a Public Hearing for the Fire Prevention Code amendment on April 28, 2014 at 6:00 pm, Seconded by Bax and Carried 5 – 0.**

#### PUBLIC IMPROVEMENT PERMIT APPROVAL

Britton said the Public Improvement Permit has been modified. The engineering review fee, based on construction dollars, was removed and made a fixed fee amount. The percentage based

fee for inspection services was removed and was reverted back to the current code of, which is based on construction schedule.

The Building Inspector's name has been removed and replaced with the Town Clerk. A permit numbering system has been added. This will allow the Clerk and Accounting to keep track of PIP fees separately.

**Winkley MOVED to approve the PIP application per the Engineers recommendations, Seconded by Marra and Carried 5 – 0.**

PUBLIC IMPROVEMENT PERMIT – Oak Run Estates – Phase 3

Britton is requesting the Town Board approve the PIP application that has been submitted, which follows the new adopted PIP. They have submitted a schedule that is based on 8-weeks. Britton met with the developer and Tim Masters reviewed the items that need to be provided. Once they are received and are complete, the Board approves the application; it is then signed by the Engineer. It is given to the Clerk to sign and assign a PIP number. This would be the authorization to proceed with construction.

**Winkley MOVED to approve the PIP for Oak Run Estates – Phase 3, Seconded by Marra and Carried 5 – 0.**

**Marra MOVED to have Northwest Development Group, Inc. follow the above adopted PIP application and to accept the deposit amount of \$33,400, Seconded by Winkley and Carried 5 – 0.**

MILITARY ROAD & I-190 AGREEMENT

Engineer Lannon contacted Brochey today in regards to the construction on Military Road and the I-190. Brochey is requesting permission to sign an agreement subject to DOT agreement to reimburse \$11,000 to Nussbaumer & Clarke and \$178,000 for inspection reimbursement for the Town of Lewiston Water Dept. and full-time inspection fees for CRA, for a period of 35 weeks.

**Marra MOVED to authorize the Supervisor to sign the DOT agreement as described above, Seconded by Winkley and Carried 5 – 0.**

HIGHWAY SUPERINTENDENT – Janese updated the Board

Last year the Board set-aside additional monies to seal cracks in the roadway. This is not typically in the highway budget. Janese asks the Board to consider an additional \$40,000 to \$50,000.

The walking path running parallel to Robert Moses Parkway and along Lower River Road is in poor condition. If something is not done soon, sections will need to be removed and re-built. This costs about ten-times more than resurfacing or sealing. Janese would like to have permission to look into the cost of repair. Bax said yes, that would be a good idea.

Janese will be going out to bid for two trucks, one single axle and a pick-up truck. The highway budget has the funds. Seaman offered to help Janese with this. There are seven trucks in the highway department that were purchased in 2008. A program will be put into place to periodically replace these trucks.

The State has awarded the rock salt contract to the same vendor used this year. Other municipalities were unable to get salt due to freezing at Buffalo harbor. Lewiston was more proactive and did not run short. Janese said several other municipalities did run out of salt, but Janese purchased some from Canada.

Several years of conversation has taken place regarding a salt storage shed. A fabricated structure, with a 15 - 20 year warranty, can be used. This would increase the capacity for salt. Instead of a week's worth of salt, the Town would have three weeks. An additional benefit would be the use of the old building for additional storage of heavy equipment.



Janese asks the Board if they would be interested in splitting the cost. There are funds in the highway budget, but not for the total cost. If the Board is interested in the storage shed, Janese will get prices and report back.

The State and County reimburses the Town for snow removal. The amount is based on snow-event and the number of miles the Town plows. These dollars will be forwarded to the Town.

Janese is hoping to have the 284 Agreement prepared for the Board at the next meeting.

Janese is grateful to the Board for their support. Last year the Town replaced two trucks, one 21 years old and the other 23 years old.

Janese understands there are budget restraints but the Town needs to fund road repairs at a different level. All of Bronson Drive needs to be repaved, but the Town will pave a small length, coming up to The Circle.

Janese feels the last place the Town could justify a tax, is in the Highway Dept. Last year, the department was run at \$15,000 less than it was run in 2010. Diesel fuel, wages and benefits are the three largest components of the budget, and they all increased.

**Winkley MOVED to enter into Executive Session to discuss Personnel and Contract issues, Seconded by Marra and Carried 5 – 0.** (8:25 pm)

**PRESENT:** Supervisor Dennis Brochey; Councilmembers Bax, Conrad, Marra, and Winkley; Town Attorneys Davis and Seaman and Finance Officer Kloosterman

The Board discussed Personnel and Contract issues.

**Bax MOVED to exit Executive Session, Seconded by Conrad and Carried 5 – 0.** (9:10 pm)

**Bax MOVED to authorize Paul Kloosterman to investigate the possibility of non Highway Dept. employees getting gas at NOCO on State Bid instead of at Town pumps, Seconded by Marra and Carried 5 – 0.**

**Bax MOVED to adjourn the Worksession, Seconded by Conrad and Carried 5 – 0.** (9:12 pm)

Respectfully Transcribed and Submitted by:

Donna R. Garfinkel  
Acting Town Clerk